

## RCEI Groundwork Grants Frequently Asked Questions

Q: Are stipends allowable for the RCEI Planning Grants program?

A: No, stipends are considered to be a form of salary and therefore not allowable. Hourly payment of certain classes of employees are allowed under the grant, including student employees.

Q: Can you advise whether we can/should include references in our project description?

A: You can attach the references as an addendum.

Q: Is it acceptable to include the cost of a computer in my proposal?

A: As noted in our budget guidelines, purchase of desktop and laptop computers is not allowed.

Q: Can the budget include the cost of travel to a relevant conference?

A: We do allow relevant travel to conferences as part of the project activities.

Q: Can the budget include cost of publication of the study?

A: Funds cannot be used for publication costs.

Q: Do you require CVs from personnel other than main collaborators like the PI and co-PIs? For example, the CV of a research assistant?

A: We require a 2-page (maximum) CV from PIs and Co-PIs.

Q: Are there any formatting requirements for the application itself? (e.g. double-spacing, font size, page numbering)?

A: There are no formatting requirements, however, please use a font size no smaller than 11-point and do not exceed the 2-page limit for the project description.